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**Since 1983**

**MOMAIZAH METAL FABRICATION FACTORY LLC**

# MFF lab systems™

## Pre-Qualification Document

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(Revised on January 2024)



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## **Introduction**

MOMAIZAH METAL FABRICATION FACTORY LLC (MFF GROUP) was established in 1983 in Dammam's Second Industrial City, Saudi Arabia. It is equipped with the latest machinery, equipment and staffed by highly skilled workers, engineers and professionals of various nationalities.

MFF GROUP manufactures a wide range of metal products which could be generally categorized under three main lines:

**MFF lab systems™** manufactures a complete range of laboratory furniture including Fume Cupboards, Laminar Flow Cabinets, Balance Tables, Titration Tables, etc. according to internationally accepted standards. Lab systems are designed and manufactured in metal and stainless-steel casework (modular, C-Frame and free standing) for specific purposes including chemical, environmental, industrial, medical, research, and educational purposes.

**MFF metal fabrication™** product line consists of a variety of products and services including but not limited to:

- a) School & office Furniture – such as student and instructor desks, cabinets, magazine stands, lockers and a wide selection of chairs & tables for restaurants, lounges, waiting rooms, libraries, dining halls, etc.
- b) Hospital Furniture – examination tables, monitor stands, cylinder stands, hospital beds, etc.
- c) Other Metal products:
  - Steel Structures – design, fabrication and installation of heavy steel structures for warehouses and factories, including space frames.
  - Gates – commercial, industrial motorized and manual gates.
  - Doors – hollow metal and fire rated doors and frames.
  - Decorative Metalwork – handrails (stainless steel and metal), stainless steel claddings and similar products.
  - Aluminum Works-such as perforation, embossing, claddings and similar products.
- d) Electroplating Services – electroplating using Zinc, Nickel, Chromium, Brass, Cadmium and Copper.
- e) Powder & PVC Coating Services – includes coating of steel and aluminum products with polyester or epoxy powder. PVC coating of electric conduits, pipes and similar products.



**MFF playgrounds™** designs and manufactures various play structures for different age groups and purposes; selecting from a wide range of components including slides, swings, tunnels, platforms, barriers, vertical climbers & ladders, panels, roofs, guard rails and bridges, Rock n Rides, Carousels, See-Saws etc. Along with this line, park and site benches, trash-receptacles, bike-racks and grills are added to complete the playground experience.

**MFF Aluminum™**

Our product range is wide and varied. We presently offer systems that includes:

- Standard Unitized Façade – Conventional, Two-sided structural glazing, Four-sided structural glazing System and Skylights.
- Curtain Wall System - Conventional, Two-sided structural glazing, Four-sided structural glazing System and Skylights.
- Thermal Break Hinge Door and Windows.
- Thermal Break Sliding Doors.
- Non-Thermal Break Hinge Door and Windows.
- Non-Thermal Break Sliding Doors.
- Aluminum Composite Cladding Works.
- Stainless Steel Cladding Works.
- Canopies
- Decorative Handrail Works, Spiral Staircase Handrail Works
- Translucent Sheet Works
- Skylights
- Space Frames / Spider Glass Façade





## **II. COMPANY PROFILE**

Name of company:	Momaizah Metal Fabrication Factory LLC. (MFFGROUP)
Address:	P.O. Box 2263, Dammam 31451, Saudi Arabia
Telephone Number:	+966 -013 - 8121125
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E-mail:	<a href="mailto:info@mffgroup.com">info@mffgroup.com</a> <a href="mailto:shadman@mffgroup.com">shadman@mffgroup.com</a>
Web Site:	<a href="http://www.mffgroup.com">http://www.mffgroup.com</a>
Status of the company:	Limited Liability Company (LLC)
Owner / Managing Director:	Eng. Shadman Rashid
Commercial Registration	2050014455 – Dammam-since 1404 (1983)
Capital Investment:	SR 13,695,000
Total work force:	173
Approved vendor:	Saudi Aramco, Sabic and Others.



### **III. MISSION AND VISION**

#### **Mission:**

To manufacture a wide range of laboratory and hospital furniture, playground equipment, steel structures and shades to the highest standards of quality and safety; serving the industrial, public and private sectors in Saudi Arabia and the Middle east.

#### **الرسالة:**

تصنيع مجموعة واسعة من أثاث المختبرات و المستشفيات، و معدات ملاعب الأطفال، و الهياكل المعدنية والمظلات ومنتجات الألومنيوم وفقاً لأعلى معايير الجودة والسلامة، وتقديم الخدمات الصناعية في القطاعين العام و الخاص في المملكة العربية السعودية والشرق الأوسط.

#### **Vision:**

We aspire to become a leading manufacturer, providing affordable solutions with innovative design, outstanding service and superior quality.

#### **الرؤية:**

نطمح أن نكون شركة رائدة في مجال التصنيع و تقديم الحلول بأقل التكاليف و تصاميم مبتكرة و خدمات متميزة وبجودة عالية.



#### **IV. COMPANY EXECUTIVES, KEY OFFICERS & OTHER EMPLOYEES**

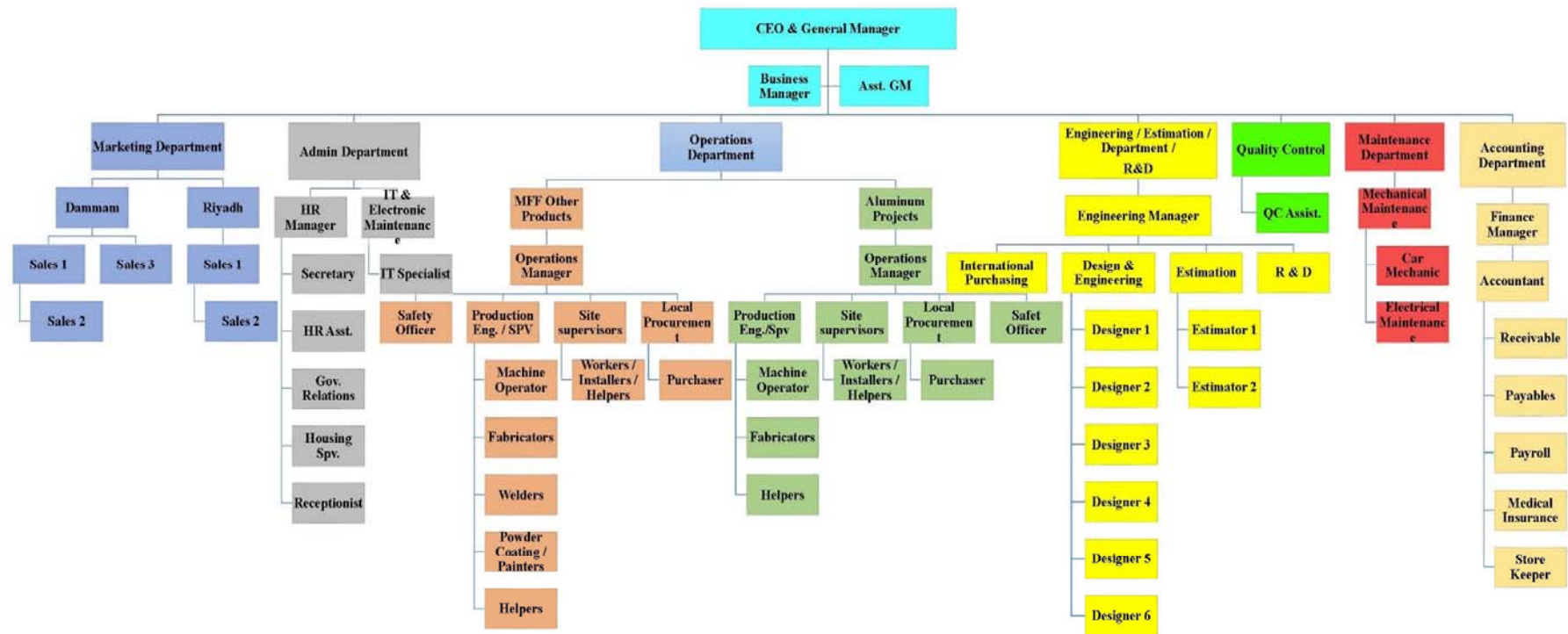
<b>Position</b>	<b>Qualification</b>	<b>Number</b>
CEO / GM	Masters of Mechanical Engineering	1
Asst. Gen. Mgr. / Engr & Estimation Mgr. / R&D	Mechanical Engineer	1
Business Manager	B.A in Computers/Education	1
<b>Marketing</b>		
Sales / Coordinator (Dammam/Riyadh)	Sales Engineer	4
<b>Admin</b>		
HR Manager	B.A in Management	1
HR Assistant	B.A in Management	1
Secretary	B. Com	2
IT & Electronic Specialist	B. Com	1
Government Relation Coordinator	High School	1
Camp Supervisor	High School	1
Receptionist / Security	High School	1
<b>Accounting</b>		
Finance Manager	B.Com Accountant	1
Accountant	B. Com	4
<b>Engineering / Estimation Dept. / R&amp;D</b>		
Engineering Manager	Engineer Graduate	1
Senior design Engineer / Estimator	Architect/Diploma	3
Designer Engineer / Estimator	University Graduate	1
Auto Cad draftsman	B. Interior Design	2
Quality Control Engineer	Mechanical Engineer	2
Site Engineer/Supervisors / Safety Officer	Mechanical Engineers	4
Industrial Process Eng'g	Industrial Engineer	1
<b>Operation Dept</b>		
Operation Manager Aluminum Division	Mechanical Engineer	1
Operation Manager Metal Division	Mechanical Engineer	1



Site Engineer/Supervisors / Safety Officer	Mechanical Engineers	4
Production Engineer Metal Division	Mechanical Engineer	1
Production Foreman Metal Division	Mechanical Technician	1
Production Supervisor Aluminum Division	Mechanical Engineer	1
Production Foreman Aluminum Division	Mechanical Technician	1
Purchasing Officer	Mechanical Technician	2
Auto Cad draftsman	B. Interior Design	2
Warehouse Officer	B. com Undergraduate	2
<b>Skilled Worker / Factory</b>		
CNC Machine Programmer & Operator	Experienced / Skilled	4
Forklift Driver/Foreman	Experienced / Skilled	1
Machinists	Experienced / Skilled	4
Welders / Finishers	Experienced / Skilled	7
Welder / Metal Stitching	Experienced / Skilled	1
Welders	Experienced / Skilled	5
Electricians	Experienced / Skilled	3
Sheet metal fabricators	Experienced / Skilled	15
Steel fabricators	Experienced / Skilled	10
Electroplating	Experienced / Skilled	2
Painter/Powder Coating Technician	Experienced / Skilled	3
Plastic Coating Technician	Experienced / Skilled	3
Mechanical Technician	Experienced / Skilled	2
Injection Machine Operator	Experienced / Skilled	1
Mechanic	Experienced / Skilled	2
Painters	Experienced / Skilled	5
Carpenters	Experienced / Skilled	3
Drivers	Experienced / Skilled	4
Heavy equipment drivers	Experienced / Skilled	2
Installers	Experienced / Skilled	13
Skilled Laborers	Experienced / Skilled	18
Laborers	Skilled	15
TOTAL		173



## V. Organizational Chart





## **VI. LIST OF MACHINERY, EQUIPMENT AND VEHICLES**

### **Machine Shop**

1. Universal high-speed milling machine
2. Lathe machine
3. Grinding machine
4. Drilling machine
5. Punching machine

### **Welding & Fabrication Shop**

1. Smart tube CNC Laser Cutting Machine (HG-Tech)
2. CNC Pipetube Bending Machine (Hanjie Machinery Co. LTD)
3. Waterjet Cutting Machine (Sigmacut)
4. Hydraulic Press Machine 300 Tons
5. Hydraulic Press Machine 500 Tons
6. Electric steel cutting machine
7. Power Hack saw
8. Welding Machines (MIG)
9. Welding Machines (TIG)
10. Welding Machines(ARC)
11. Handheld Laser Welding Machine 2x
12. Hydraulic Punching Machine (Ironworker) 2x
13. Pipe roller Bending Machine 2x
14. Delta wood saw
15. Scaffolding Equipment
16. RHA Total Robotic Solution Cell for Manufacturing Metal Parts of Hospital Bed
17. Jigsaw

### **Sheet Metal Shop**

1. Laser Machine (Salvagnini L3-30)
2. CNC Bending Cell (Prima power)
3. CNC Press Break (Yawei)
4. Hydraulic folder machine (CAMRRI)
5. CNC Turret Punch (TAILIFT HP1500)
6. Sheet bending machine (MAC Machinery)
7. Shearing Machine (LVD-HD)
8. Sheet Roller (Small)

### **Painting Shop**

1. Spray Painting Machine gun
2. Heating Chamber accessories(Set)
3. Air compressor GA 11-15

### **Powder Coating Section**

1. Powder coating line with WAGNER controller and electrostatic guns
2. Heating chamber (Oven)



3. Air compressor (Atlas FD 7 100)

#### **Sand Blasting**

1. Master Blaster (blasting equipment)

#### **Electroplating Section**

1. Rectifier
2. Plating and washing tanks
3. Heavy duty weighing scale
4. Dryer
5. Overhead hoist
6. Filters

#### **Polishing Section**

1. Belt sander
2. Buffing machines
3. Grinding machines

#### **Assembly and Installation Section**

1. (a) Diamond drilling machine (Vacuum – HILTI)  
(b) Vacuum pump  
(c) Water pump (Supply unit)
2. Generator set
3. Portable drills (Hilti) big
4. Portable drills (Hilti) small
5. Jack hammer

#### **Aluminum Machine**

1. Double Head Saw
2. Copy Router 2x
3. End milling
4. Manual saw
5. Automatic cutter
6. screw compressor
7. Air dryer
8. Crimping machine
9. Manual vertical cladding saw
10. CNC router cladding
11. Vertical drill 2x
12. Sheet Rolling Machine
13. Profile Rolling Machine
14. Manual bending machine
15. Dust collector quadrable
16. Dust collector binary
17. transformer
18. Manual punching machine 2x
19. Manual welding machine 2x



### **Company Vehicles**

1. Mazda Pick Up
2. Mazda CX9
3. Mazda CX9
4. Isuzu Truck
5. Isuzu Pick Up
6. Faw Truck
7. Nissan Pick Up
8. Mazda 6
9. Hyundai Bus
10. Hyundai Truck
11. Mazda 3
12. Hyundai Truck
13. Mazda CX9
14. Hyundai Accent
15. Mitsubishi Pajero
16. Toyota Camry
17. Mitsubishi Truck
18. Toyota Prado
19. Toyota Pick Up
20. Toyota Pick Up
21. Nissan Sunny
22. Toyota Bus
23. Toyota Bus
24. Mitsubishi Fork Lift 2.5 Ton
25. Mitsubishi Fork Lift 3.0 Ton
26. Toyota Fork Lift 5.0 Ton
27. Changan Pick Up
28. Changan CS75 plus
29. Changan CS75 plus





中国水电  
SINOHYDRO



شيفرون العربية السعودية  
Saudi Arabian Chevron



سابك  
SABIC

أرامكو السعودية  
saudi aramco



وزارة الدفاع  
MINISTRY OF DEFENSE



مستشفى المواساة  
Mouwasat Hospital



وزارة الصحة  
Ministry of Health



السعودية  
للخرسانة الجاهزة  
saudireadymix

ساسرف  
SASREF





## **VII. LIST OF MAJOR CONTRACTS / COMPLETED PROJECTS SINCE 1991**

### **Laboratory Casework & Fume hoods**

<b>Client</b>	<b>Description of product or services provided</b>	<b>Year undertaken</b>
<b>Ministry of Education, Saudi Arabia</b>	Manufacture and supply of Shelves and school laboratory furniture.	1995 - 1996
Alawi Tunsu Est.	Manufacture and supply of furniture, laboratory tables and fume hoods for Royal Commission schools	1997 - 1998
<b>Municipality of Dammam</b>	Fabrication & supply of laboratory furniture for the Asphalt lab	2001
<b>King Fahad University of Petroleum &amp; Minerals Dhahran, Saudi Arabia</b>	Stainless steel laboratory furniture for the Civil Engineering Department	2002
Al Osais Contractors, Saudi Arabia	Supply of laboratory furniture for medical Operating Rooms for Saudi Aramco Dhahran, KSA in cooperation with Fisher Hamilton U.S.A.	2002 - 2003
<b>Nesma &amp; Partners Contracting Co. Ltd.</b>	Saudi Aramco Research & Development project Phase II, Dhahran, Saudi Arabia. Laboratory Case work & Fume Hoods in cooperation with Fisher Hamilton U.S.A.	2003 - 2004
<b>SABIC Services Ltd. (A Petrokemya Project)</b>	Fabrication, supply and installation of chemical laboratory furniture, fume hoods, safety cabinets, etc.	2003
Riyadh Furniture Factory, Saudi Arabia	Fabrication of powder-coated steel, table frames for laboratory benches.	2003- 2004
Jaffar & Hamood, Saudi Arabia	Fabrication, supply & installation of stainless steel laboratory casework and fume hoods for the project at Aindar GOSP- 2,4 & 6 for Saudi Aramco, Saudi Arabia	2003 – 2004
Al Bawani Co. Ltd., Saudi Arabia	Hospitality housing at King Faisal Specialist hospital case work	2003
Modern Industries Company (MIC), Saudi Arabia for Procter & Gambler Dubai, UAE	Fabrication, supply & installation of General Fume hoods	2003
<b>King Fahad University of Petroleum &amp; Minerals Dhahran, Saudi Arabia</b>	Stainless steel laboratory furniture for Civil Engineering Department	2004
Saudi Aramco	Aramco schools' Laboratory casework	2004
Arab Paper Manufacturing Co. Ltd. (WARAQ), Saudi Arabia	Fabrication, supply and installation of laboratory caseworks.	2004



<b>Nesma &amp; Partners Contracting Co. Ltd., Saudi Arabia</b>	Supply of laboratory case work	2006
<b>SABIC Petrokemya Laboratories, Saudi Arabia</b>	Supply of Laboratory Case work	2006-2007
<b>King Fahad University of Petroleum &amp; Mineral Dhahran, Saudi Arabia</b>	Fabrication, supply and installation of Laboratory Cabinet	2007
Aujan Industries Co, Saudi Arabia	Fabrication, supply and installation of Laboratory Cabinet	2007
Jubail Chemical Industries Co.(JANA), Saudi Arabia	Manufacture and installation of Laboratory Case work	2007
Group Five Pipe Manufacturing Co., Saudi Arabia	Manufacture & installation of laboratory case work	2007
Group Five Pipe Manufacturing Co., Saudi Arabia	Manufacture & installation of a portable laboratory	2007
<b>SASSCO</b>	Manufacture & installation of laboratory cabinets	2008
Saudi Iranian Belt Factory, Saudi Arabia	Manufacture, supply and installation of laboratory case work	2008
<b>Nesma &amp; Partners Contracting Co. Ltd., Saudi Arabia</b>	Fabrication, Supply of Cap Flashing w/drip edge both sides, Stainless Steel	2008
Al Muhaidib Contracting	Supply of Laboratory Case Work	2008
<b>Saudi Iron &amp; Steel Co –Hadeed</b>	Supply of laboratory Case Work	2008
<b>Nesma &amp; Partners Contracting Co. Ltd., KSA</b>	Supply of Laboratory case work for King Abdullah University-Rabigh	2008
<b>Nesma &amp; Partners Contracting Co. Ltd., Saudi Arabia</b>	Supply of Laboratory case work for Rahima Sewage treatment plant Saudi Aramco	2008
Issam Kabbani & Partners	Supply of laboratory Casework	2008
<b>MOI – Ministry of Interior Forensic Lab - Makkah</b>	Supply of Laboratory Casework	2008-2009
<b>MOI – Ministry of Interior Forensic Lab - Dammam</b>	Supply of Laboratory casework	2008-2009
Issam Kabbani & Partners	Supply of Fume hoods for Aramco Dhahran School	2009
Modern Industries Co., Saudi Arabia	Supply & Installation of fume hood with blower	2009
<b>Saudi Aramco</b>	Supply of Laboratory casework – Udhailiya	2010
<b>MOI – Ministry of Interior Forensic Lab - Madina</b>	Supply of Laboratory casework	2010
<b>MOI – Ministry of Interior Forensic Lab – Al - Jouf</b>	Supply of Laboratory casework	2010
<b>MOI – Ministry of Interior Forensic Lab – Anak</b>	Supply of Laboratory casework	2010
<b>Saudi Aramco</b>	Supply & Installation of cabinets Aramco Shedgum	2010



<b>Saudi Iron &amp; Steel Co (Hadeed) - CGL Lab</b>	Supply of Laboratory casework	2010
Saudi Iron & Steel Co (Hadeed) – Metallography Lab	Supply of Laboratory casework	2010
Al Bassam School	Supply of Laboratory casework	2010
Sabic R & T Complex Riyadh	Supply of Fume Hood	2010
Sabic R & T Complex Riyadh	Fab & Supply /Installation of Fume Hood, sliding door & Exhaust sys	2010
IMSS	Manufacture & installation of laboratory case work	2011
<b>Ma'adan –Madina</b>	Supply of Fume hood & work table	2011
Sabic Basic Industries co	Fume Hood Maintenance	2011
Pipe Flow Chemicals LLC	Manufacture & installation of laboratory case work	2011
Saudi Technology & equipment co	Supply of Laboratory casework for Shaqra Dawadimi and Quawiya University	2011
Dragados Gulf Const co	Manufacture & installation of laboratory case work	2011
Arabian Etimaad	Supply & Installation of Laboratory Beach top Fume Hoods	2011
<b>Sabic R &amp; T Riyadh</b>	Supply & Installation of Laboratory furniture & Fume Hoods	2011
Sadaf – Sabic	Supply & Installation of Lab Shelves	2011
National Pipe Company	Supply & Installation of Laboratory furniture & Fume Hood	2011
<b>Sabic</b>	Supply & Installation of ARP Lab	2011
<b>Sabic</b>	Supply & Installation of Fume Hood for Analytical Lab	2011
Abdullah Al Khodari	Supply & Installation of Laboratory furniture	2012
Integrated Modern Scientific Supplier Est for Trading	Supply of Storage cabinet/Swing door/Lab furniture & Fume Hood	2012
Sabic	Supply & Installation of Lab Fume Hood	2012
Amiantit Sadip	Supply & Installation of Lab furniture	2012
Sabic	Fume Hood Maintenance	2012
Modern Industries Co	Supply & Installation of Lab furniture for Satellite Lab & relocation of existing	2012
Integrated Modern Scientific Supplier Est for Trading	Supply & Installation of Laboratory Furniture	2012
Sadaf	Renovation caustic Lab	2013
<b>Chevron</b>	Walk in fume hood	2013
Sabic	Fume Hood Modifications	2013
Sabic	Sash Cable Replacement	2013
Sabic	Supply of Fume Hood & bench	2013
Sabic	Modification of HVAC	2013
Sabic	Lab furniture & Fume hoods	2013



Sabic	Fume Hood Sash Replacement	2013
Sabic	Supply of Fume Hood & bench	2013
Sabic	Modification of HVAC	2013
Sabic	Lab furniture & Fume hoods	2013
Chevron	Relocate Fume Hood	2103
Sabic	Fume Hood Transfer	2103
Zaki Al Omran	Supply of laboratory furniture	2103
<b>Nesma &amp; Partners Cont Co.</b>	Lab with Fume Hood(PR:C0594)	2014
Sabic	Fume Hood Modification(4501372041)	2014
Sabic	Provide Utility & furniture /Lab2(4501358150)	2014
Sabic	Bench Top Fume Hoods (4501494066)	2014
Nesma	Lab Items 7003021	2014
Tetra Energy	Supply of laboratory Furniture 1186	2014
<b>Saudi Mix</b>	845683/3101/QT/Saudi mix/14/rev-1 Laboratory Furniture	2014
Nesma	Supply of laboratory base wall counter070-03389	2014
Sinopec/Saudi Aramco	Supply & Installation of laboratory casework (SPSC-EPC-WASEA-10930)	2014
Nesma	Installation of Fume Hoods(4510047657)	2014
Sasref	Fume Hoods(4510047651)	2014
<b>Al Essa Medical &amp; Scientific Eq.co</b>	Supply of laboratory furniture QSG-02/13881/2013-2014	2014
Sabic	Modification of Work in Fume Hoods (4501609258)	2014
<b>Saudi Ready Mix</b>	01582864_1012 Supply of laboratory case work	2014
<b>Qatar steel</b>	Supply and Installation of laboratory furniture QS/152421/01-39/2013-14	2014
Saudi Ready Mix	Supply of laboratory furniture 02371465-1012-1/02371465-1012-2	2014
Maani & partners	Supply of 19mm epoxy resin counter 69/2014 tops	2014
SABIC	Fume Hood Transfers	2015
SABIC	Replace fume hood Cable & Pulley 4501688882	2015
SABIC	Supply of gas and Vacuum Values 4501711528 and fittings	2015
SABIC	Supply of Exhaust system for ovens	2015
SABIC	Supply of A/C in emergency Shu4501717414	2015
SABIC	Supply of A/C in emergency Shu 4501717386	2015
S-CHEM	Supply & Installation of Customized fume hood (4503390478)	2015
SABIC	Supply & installation of Air Monitors (4501821940)	2015



SABIC	Supply & installation of Air Monitors(4501857427)	2015
Sasref	Installation of Fume Hoods (4510049656 )	2015
Saudi Mix	Laboratory Furniture (01/QT/Saudi mix/14/rev1 )	2015
SABIC	Supply of Laboratory Furnitures (4501780859)	2015
Sabic hadeed	4501841211 Extension of Laboratory table & cabinets for Hadeed	2015
Zaki Al Omran	001/Zaki Al Omran/13 supply of laboratory furniture	2015
Rawabi Haytak	569 Supply & Install Laboratory Case Work	2015
MCI	140419 Supply of laboratory furniture's	2015
Sasref	(4510054342)supply & installation of fume Hoods	2015
Al –Omran	Fabrication & supply of Lab Furniture's & Fume Hood	2015
SABIC-HADEED	Supply & Installation of Laboratory Furniture (RTS TRIBOLOGY) 4501841211	2015
SABIC-HADEED	Supply & Installation of Laboratory Furniture Fume hood (CHEM LAB)4501854211	2015
SPTA MEDICO	MFF-KSMC Supply & installation of lab furniture's	2015
SABIC	Sash cable replacement 4300014819	2016
SAUDI READY MIX	Fabrication & supply of Lab Furniture's(02371451-1012-1)	2016
SABIC	Supply of new bench 4300014524	2016
<b>Al-ohadieh co</b>	5548 Supply & installation of lab case work	2016
SAMACHEM	Supply & Installation of Lab furniture QC room	2016
SAUDI ARAMCO	Supply & Installation of Island bench & wall bench 4505076538	2016
SASREF	Repair & Modification of 4510061963) fume Hoods(	2016
RACCO	Laboratory furniture 1216	2017
Saudi Aramco	Supply & installation of Laboratory Furniture 4505091715	2017
Saudi Aramco	25MM THK Black epoxy resin counter top 4505210437	2017
<b>Saudi German Hospital</b>	Supply & Installation of Lab equipment 13953	2017
S-Chem	FH Sash cable replacement 4503637550	2017
Saudi ready mix	Lab Furniture 04287282-1012-2	2017
Saudi ready mix	Lab Furniture 04287281-1012-5	2017
Met Arabia/farabi	6D-009Supply & installation of bench Hoods in on existing island benches	2017



Gulf chemicals	PJPO-170101 Supply of furniture bench & Cabinet	2017
<b>SASREF</b>	Supply of Bench Top Fume hood 4510061858	2017
Saudi Aramco	Supply and Installation of Island bench 4505621438	2018
Saudi Aramco	Supply and Installation of Vented Enclosure Hood and accessories 4505513666	2018
SABIC	Supply & Installation of Bench top fume hood 4300144021	2018
Rowwad Al Salam Schools	Supply and Installation of Second Phase School Laboratory Furniture in Dammam MFF 05022018	2018
FARABI	Supply and Installation of Laboratory Equipment PO00014907-1	2018
<b>Alshaya – SWCC</b>	Supply and Installation of Bench for Saline Water 4500055945	2018
<b>Al-Asasyah – Al Tarbia School</b>	Supply and Installation of School Laboratory Furniture in Khobar AS/MED/1147	2018
Saudi Borroj	Supply and Installation of Laboratory Equipment's 1204/SBP/17	2018
<b>MOH – Ministry of Health Saudi Al-babtin Cardiac Center</b>	Supply and Installation of Laboratory Furniture's For Blood Bank Center 01/QT/Al-Babtin/17-Rev2	2018
Reyada Medical services	Supply and Installation of Medical equipment's	2018
FARABI – SABIC	Supply and Installation of Laboratory Equipment PO00014907-1	2018
<b>Mouwasat Hospital</b>	Exam room Casework KH-000024	2018
<b>Mouwasat Hospital</b>	Laboratory Casework KH-000068	2018
<b>SABIC (Yanpet)</b>	Fume hood replacement 4300146210	2019
<b>ENPPI (ARAMCO)</b>	Supply and Installation of Fume Hood	2019
<b>Nibras</b>	Supply and Installation of Lab Furniture	2019
<b>Faas Alhafer</b>	Clinical Caseworks	2019
<b>Suwaiket Group (IPS)</b>	Lab Case Works	2019
<b>Al-Asasyah</b>	Supply and Installation of School Laboratory (08-19-rev4)	2019
Al Barqi Trading Est.	Supply and Installation of Laboratory Table for Chemistry Lab (PO-19-1)	2019
<b>Mouwasat Hospital</b>	Supply and Installation of Medication Cabinet (MHK-007819)	2019
<b>Mouwasat Hospital</b>	Supply and Installation of Original Case Work (MHK-009402)	2019
<b>Mouwasat Hospital</b>	Supply and Installation of Dental Cabinet Casework (MHQ-008918)	2019
<b>Global Company for Chemical Industries</b>	Supply and Installation of Bench Top Fume Hood (POGCI/065/2019)	2019





Saudi Aramco	Supply of Glass Sash Fume Hood at Rastanura Logistics Function (450596570)	2020
<b>COCA-COLA Bahrain</b>	Supply and Installation of Laboratory Furniture (4500141502)	2020
<b>A.S/ Alsayed &amp; Partners</b>	Supply and Installation of Laboratory Working Table for Covid-19 at Abha	2020
<b>Seder Construction Comp.</b>	Supply and Installation of Laboratory Working Table for Covid-19 at Makkah	2020
<b>Almajal Alarabi Construction</b>	Supply and Installation of Laboratory Working Table for Covid-19 at Riyadh	2020
<b>ENPPI KSA</b>	Supply and Installation of Laboratory Furnitures, Fume Hood, Wall Hanging Cabinet, Flammable Material Storage, Acid/Corrosive Storage and Stainless-Steel Trolley (3967-300-SMR-089D-160)	2020
<b>Sahara International Petrochemical Company</b>	Supply and Installation of Laboratory Island Bench and Counter Top (4500028991)	2020
<b>Future Projects Est. for Contracting</b>	Supply and Installation of Laboratory Working Table for Covid-19 at Dammam (LWT-004)	2020
National Petroleum Technology	Supply and Installation of Cement Lab (NPT-PO20-3815)	2020
National Petroleum Technology	Supply and Installation of Laboratory Case Work (NPT-PO20-3159)	2020
National Petroleum Technology	Rectification of 5-foot Fume hood (NPT-PO20-4407)	2020
Mouwasat Hospital	Supply and Installation of Wall Cabinet (MHD-0044225)	2020
Modern Construction	Supply of Clinical Casework (03/QT/ModernConstructionAge/19)	2020
Mouwasat Medical Services Co.	Supply of L SHAPE WALL BENCH PO: MHJ-025019	2020
<b>Bayouni Trading Co.</b>	Supply and Installation of Laboratory Working Table for MOH Saudi	2020
<b>Exceptional Company</b>	Supply and Installation of Base Cabinet and Overhead Cabinet PO: 191103	2020
Mustafa Gahlib Abu Taleb Albarqi Trd	Supply and Installation of Biological Safety Cabinet PO: R-PSO/0368/20	2020
Modern Construction Age	Supply of Clinical Cabinets for 100 beds Hospital in Taif PO: 01/20-Rev	2020
Medcare Riyadh	Supply and Delivery of Laboratory Cabinet PO: 01-20-rev	2020
Mouwasat Medical Services Co.	Supply and Installation of Medication Case Work ER Room PO: MHD-054003	2020
Mouwasat Medical Services Co.	Supply and Installation of Medication Case Work PO: MHJ-026549	2020
Mouwasat Medical Services Co.	Supply and Installation of Exam Room Case Work PO: MHD-055342	2020





Mouwasat Medical Services Co.	Supply and Installation of Laboratory Case Work PO: MHJ-023986	2021
<b>Acciona Agua</b>	Supply and Installation of Laboratory Casework at SWCC AI – Khobar Plant PO: 01/20-rev06	2021
Mustafa Gahlib Abu Taleb Albarqi Trading Est.	Supply and Deliver of Endoscopy Cabinet PO: R-PSO/037/20	2021
Modern Construction Age	Supply and Installation of Clinical Caseworks PO: 03/20-rev01	2021
Mouwasat Medical Services Co.	Supply and Installation of Laboratory Furniture PO: MHJ-003743	2021
Mouwasat Medical Services Co.	Supply and Installation of Laboratory Furniture PO: MHJ-003744	2021
Acciona Agua	Supply and Installation of Laboratory Furniture PO: 540	2021
Reyada Medical Services	Supply and Installation of Two-Wing Medical Cabinet PO: PO-RMS-20211006-A1	2021
Mouwasat Medical Services Co.	Supply and Installation of Medication Station PO: MHM-014485/PJT:0033	2021
Mouwasat Medical Services Co.	Supply and Installation of Medication Station PO: MHD-050897/LTC0020	2021
Mouwasat Medical Services Co.	Cabinet Set, Base Cabinet with Sink, Wall Cabinet 1 Drawer Desk PO: MHM-014514/PJT:0034	2021
NEJM AI-TMDIDDAT	Supply and Installation of Laboratory Furniture PO: PO-190820-115	2021
Armed Forces Hospital Dhahran	Supply and Installation of Laboratory Case Works	2021
HENKEL	Supply and Installation of Laboratory Island Bench PO: 4560394566	2021
Integrated Modern Scientific Supplies	Supply and Installation of Laboratory Furniture PO: 56865	2021
Integrated Modern Scientific Supplies	Supply and Installation of Laboratory Furniture PO: 57969	2021
Integrated Modern Scientific Supplies	Supply and Installation of Gas Fixture and ATEX Fan PO: 57282	2021
Mouwasat Medical Services	Wall Bench L Shape PO: MHK-015454	2021
Mouwasat Medical Services	Cabinet Set, Base Cabinet with Sink, Wall Cabinet 1 Drawer Desk PO: MHD-047163/LTC;0016	2021
Mouwasat Medical Services	Cabinet Set, Base Cabinet with Sink, Wall Cabinet 1 Drawer Desk PO: MHD-013539/PJT:0026	2021
BRODAN Medical Co.	Supply and Installation of Medical Laboratory Furniture	2021
Mouwasat Medical Services	Preparation of Room Materials PO: MHJ-029343	2021



Mouwasat Medical Services	Overhead Cabinet 2 Solid Doors PO: MHJ-002462	2021
Inkan Holding Company	Supply and Installation of Laboratory Furniture PO: 6200004239	2021
Universal Trading and Information Technology	Biochemistry Laboratory PO: UT/GF/010631	2021
Medical Care Methods EST.	Supply and Installation of Laboratory Furniture PO: 31	2021
Saudi German Co.	Supply and Installation of Furniture and Fixture PO: 20882	2021
Arabian Qudra	Supply of Safety Cabinet PO: 30010519	2021
ENPPI	Supply and Installation of Fume hood PO:3949-300-SMR#208 Rev0	2021
Blue Dimension Trading Co.	Supply of Laboratory Furniture PO:00004	2021
REYADA MEDICAL SERVICES	Two-wing medical cabinet PO: PO-RMS-20211006-A1	2022
Modern Construction Age	Supply Clinical Casework in Jeddah PO: 05/QT/Modern Construction Age /21	2022
Tamer	Supply & delivery of Gas cylinder cabinets in Riyadh city PO: KFQ-2559/2021	2022
Mouwasat Hospital Jubail	Supply & Installation of Cabinet at Mouwasat Hospital – Jubail PO: MHJ-007724	2022
Arabian Company for Laboratories & Soil ( ACES )	Supply & Installation of Cabinet and Safety Shower & Eyewash set PO: POS-21-1048	2022
Eastern Trust EST	Supply & Installation of Laboratory Furniture PO: 211206	2022
Mouwasat Hospital Dammam	Supply & Installation of Clinical Upper Cabinets PO: MHD-014593-LTC0119	2022
Mouwasat Hospital Dammam	Supply & Installation of Clinical Casework PO: MHD-012940	2022
SHOROQ ALARABI CO.	Supply & Installation of Laboratory Furniture PO: 091221/S01	2022
Aces Arab Company for Laboratories and Soil.	Supply of Water Mixing Faucet PO: POS-22-468	2022
BIN QURAYA COMPANY LIMITED.	Supply and installations of laboratory furniture PO:4700002577	2022
SEPCOIII ELECTRIC POWER CONSTRUCTION CO., LTD.	Supply and installations of laboratory furniture and fume hood and storage cabinets PO:SA007-SE-095-00	2022
Horizon Food Company Ltd.	Supply and installations of laboratory furniture PO:08-11-21/1	2022
Aces Arab Company for Laboratories and Soil.	Supply and installations of laboratory furniture for new office building PO: POS-21-436	2022
Mouwasat Medical Services Co.	Supply and installations of laboratory case work PO: MHJ-003742	2022
Mouwasat Medical Services Co.	Supply and installations of laboratory furniture PO: MJH-003741	2022



Mouwasat Medical Services Co.	Supply of original clinical CW PO: MHJ-007724	2022
Modern Construction Age	Supply of clinical casework cabinet PO: 05/QT/Modern Construction Age/21	2022
EASTERN TRUST EST	Installation of laboratory furniture PO:0211206	2022
Mouwasat Medical Services Co.	Supply of original clinical CW PO: MHJ-014230	2022
Mouwasat Medical Services Co.	Supply and installations of laboratory furniture PO: MHQ-010833	2022
Mouwasat Medical Services Co.	Supply and installations of laboratory furniture PO: MHD-018565	2022
Modern Construction Age	Supply of clinical casework cabinet PO: 03/QT/Modern Construction Age/22	2022
BIN QURAYA COMPANY LIMITED.	Supply and installations of laboratory furniture PO: 4700002921	2022
Modern Construction Age	Supply of clinical cabinets ex-factory PO: 04/QT/Modern Cons./22rev	2022
Ace Furniture Company	Installation of laboratory furniture PO: 001/QT/ACE/2022	2022
BRANCH OF CHINA RAILWAY 18 <sup>TH</sup> BUREAU GROUP CO. LTD.	Supply of Hand hygiene sink PO: 7-WZ-2021-SPARK-7-109-02	2022
Aces Arab Company for Laboratories and Soil.	Supply of laboratory furniture PO: POS-21-1048	2022
Seneen Alsharqya Maintenance and Finishing Est.	Supply and installations of laboratory furniture PO: SAS-PO-1825	2022
Mouwasat Medical Services Co. Jubail	Supply and Installation of Lab cabinets PO: MHJ-021195	2023
Saudi Aramco	Supply and Installation of Glass SASH Panel for Fume Hood PO:4507077101	2023



## **VIII. MANUAL FOR GENERAL QUALITY-CONTROL PROCEDURES**

### **CONTENTS**

- a. INTRODUCTION.
- b. QUALITY CONTROL PROCEDURES FOR PURCHASING RAW AND SEMI-FINISHED MATERIALS.
- c. QUALITY CONTROL PROCEDURES FOR RECEIVING RAW AND SEMI-FINISHED MATERIALS.
- d. QUALITY CONTROL PROCEDURES FOR MANUFACTURING, COATING AND PLATING PROCESS.
- e. QUALITY CONTROL PROCEDURES FOR FINISHING.
- f. QUALITY CONTROL PROCEDURES FOR ASSEMBLY, PACKING, STORAGE AND SHIPPING.

*Prepared internally by MFF group management  
Revised on January 2023*



## **INTRODUCTION LETTER**

***The quality and safety of our products is our first and foremost consideration. At each step of the operation, namely the planning and design, material acquisition, lay-outs, production and finally delivery and installation; these two key elements are considered for assurance of customer satisfaction which is our main objective.***

***The main operation of any project starting from fabrication to other services such as coating and electro-plating services (such as powder coating, plastic coating, PVC coating, Cadmium plating, Nickel plating, Chrome plating and Galvanizing) are carried out in the factory using the wide range of facilities and latest machinery available.***

***To accomplish our primary goal of maintaining high standards of quality and safety, MMF Group has laid down and adheres to an "Internal Quality Control Procedures and standards" documented code of practice. This manual embraces all steps and phases of the production starting from the selection of suppliers for the procurement of materials to fabrication, treatment, coating, electroplating, finishing, assembly, packaging, storing, shipping and recording in the accounts.***

***The Primary Purpose of this initiative is to ensure:***

- Adherence to our Quality and Safety Standards***
- Conformity with the Standard specifications required by our clients***
- To ensure that our products are competitive in terms of quality and price.***



## **b. Quality Control Procedures for Ordering / Purchasing Raw and Semi-finished Materials**

1. Review and analyze the customer's material specification requirements. For all material / components, take a careful note of grade, density, moisture content, sizes, colors, dimensions etc.
2. Set the proper quantity & estimated cost of materials needed.
3. If applicable, provide detailed or perspective shop drawings complete with dimensions, sizes and specifications prior to fabrication for approval by the customer or customer's representative. Once approved, these drawings and specifications shall constitute the final specifications and the basis for ordering and purchasing materials.
4. If drawings and specifications were furnished by customer, customer's drawings and specifications shall be the final basis for ordering and purchasing materials.
5. Ask quotations from material suppliers. In these quotations, make sure that drawings and specifications mentioned above (3 and 4), whichever applicable are included.
6. Review supplier's drawings and specifications to ensure that they correlate or compare with our drawings and specifications submitted to them; or to customer's furnished drawings and specifications whichever applicable, (use form no. cpf-02/89 specification comparison form.)
7. Identify any deviations or revisions made on the required specification, ask for justification of proposed material specifications from the supplier. ARAMCO or Royal Commission approval may be requested in case of such deviations or revisions.
8. Review and study the proposed or substitute material specifications and make notes accordingly.
9. If there is any deviation or revision made from the required specifications submitted, discuss with the customer the proposed or substitute specifications along with justifications received from supplier for final approval. Furthermore, ask a sample of proposed or substitute materials from the supplier, supply this sample to the customer and get signature as confirmation.
10. No ordering of materials shall be made unless written approval from customer is received confirming any deviations and revisions.



11. Prepare a detailed purchase order for materials needed. See to it that all drawings and specifications required under no. 3 and 4, whichever applicable, were correctly specified and incorporated in the purchase order.
12. For all components in finished form materials check and inspect at supplier's yard before. See to it that density, moisture, content, grade, etc. conforms to specifications detailed on our purchase order. Furthermore, ask for a signed and stamped certification from the supplier certifying that the goods specifications are correct and are in accordance with the specifications requested.
13. The engineer who is responsible for the quality control of material must periodically inspect and check the materials produced at the supplier's factory, and submit a production progress report.
14. When ordering materials, always specify in the purchase order that the supplier must give a warranty for a period of at least one year from the date of delivery. The supplied materials should be free from defects, in design, materials and workmanship. Should any defects be detected within the warranty period, it must be corrected or replaced by the supplier free of charge.



### **c. Control Procedures for Receiving Raw & Semi-Finished Materials**

1. An actual physical count of materials received must be made. Count the total material quantity received by lot, size, box, bundle, and by description or name/type of material.
2. Check and compare the total quantity received against delivery receipt/order, packing list and purchase order. Any discrepancy must be noted and identified by type, name description, size, lot, box no., etc.
3. Checking and sampling of materials received must be made immediately. See to it that materials received were made in accordance with the specifications and sizes as per agreed upon documents and as per purchase order.
4. For all materials in finished form, check carefully and see to it that proper sizes, grades, density, moisture content of the finish products were made in conformity and in accordance with the required specifications.
5. If materials received do not conform to the specifications required, materials must be rejected and the supplier notified accordingly.
6. If any materials received are missing or damaged, irrespective of whether the damage has occurred during transportation or they are factory defects, obtain an exception report securing driver's or local freight agent's confirmation of such damage, defect or loss. This report is essential in resolving any claims.
7. Do not sign any delivery receipt/notes unless the stated procedures have been completed.





**d. Quality Control Procedures for Manufacturing, Coating and Plating Process**

1. All operational units (i.e. fabrication, bending, painting, electroplating, powder coating sections, etc.) must be oriented and familiarized with the specifications and products to be manufactured or coated. If possible, each unit is provided with a copy of the drawings and specifications.
2. Set specific production time-frames and schedules for each unit. See to it that only qualified and highly skilled personnel were assigned in each unit.
3. If customer requested a complete finished sample, fabrication of this sample must take place prior to mass production for approval by customer or customer's representative. Once approved, the sample shall constitute the final standard or specifications for mass production.
4. Fabrication and production of all metal and or other component members must take place prior to treatment, painting, coating, electroplating, etc.
5. During the production processes, one engineer or a foreman, who is responsible for quality control at production, must visually inspect during the entire production levels or stages that the specifications, sizes, thickness of paint and chrome coating oven temperature, etc. are achieved and are in accordance with the required specifications.
6. The factory foreman is responsible for preparing reports of production.
7. The following sub-sections apply to quality control for the powder coating plant.



### **1) Material Ordering / Purchasing and Receiving:**

- 1.1 All raw materials arriving at the factory such as chemical, powders, etc. will be visually inspected for confirmation to specifications.
- 1.2 All incoming cable Trays, ladders and accessories will be inspected to insure no damage has occurred during transportation.
- 1.3 Any non-conformity or damage discovered in 1.1, 1.2 will be rejected and returned to the supplier.
- 1.4 Read and apply any applicable parts of the "Factory Internal Written Quality control Procedures Manual" Chapters II and III.

### **2) Pre-treatment Stage:**

- 2.1 All Pre-treatment chemicals will be checked for conformity to specified parameters. And all readings will be recorded at least twice in every 8 hours of work. (use Form QCPT - 0076A)
- 2.2 Any adjustments on the above parameters or addition of chemicals should be recorded using the form (QCPT – 0076B)
- 2.3 Pick up two random samples of any products to be pre-treated twice a day and record Hot-dip Galvanizing thickness using the digital electro-meter record data using the form (QCPT – 0076C). Reject any material that reads less than 60 Micron thickness and return to supplier.
- 2.4 Read and apply any applicable part of the factory "Internal Quality Control Procedure Manual" Chapter IV.
- 2.5 Visually inspect Pre-treated material for conformity to data sheets supplied by each chemical supplies. Any part with discrepancies should be returned to Tank 1 for a repeat of pre-treatment stage.

### **3) Powder Coating:**

- 3.1 All coating parameters should be checked before the commencement of coating. Form (QCPC-0096-A) should be filled at the beginning of each shift. Start production after assuring that all parameters are set properly.



- 3.2 Inspect visually to ensure that the specified powder (Polyester) is used in the hoppers. Also make sure that the correct color code appears on the box.
- 3.3 Each part should be inspected prior to leaving the booth area to insure complete coverage. Touch ups will be accomplished at this time. QC Engineer need not inspect every part, however, he should instruct the powder coating operator or his foreman to carry out an inspection.
- 3.4 Random Samples of parts leaving the oven should be inspected for proper cure and coating thickness. Use form (QCPC-0096-B) to record your data. Any non-conformity should be rejected.
- 3.5 Random samples of finished products should be sent to the lab for tests on adhesion, hardness etc. Number of samples and frequency of selection should be set by consultant.

#### **4) Plastic Coating:**

- 4.1 All coating parameters should be checked before the commencement of coating, forms QCPC-0096A and QCPC-0096C should be filled at the beginning of each shift, start production after assuring that all parameters are set properly.
- 4.2 Inspect visually to insure that the specified powder (PPA 571 ES) is used in the hoppers. Also make sure that the correct color code appears on the box.
- 4.3 Each part should be inspected prior to leaving the booth area to insure complete coverage. QC Engineer need not inspect every part personally, however, he should instruct the plastic coating operator or his foreman to carry out this task.
- 4.4 Random samples of parts leaving the oven should be inspected for proper cure and coating thickness. Use form QCPC-0096B to record your data. Any non-conformity should be rejected.
- 4.5 Random samples of finished products should be sent to the lab for tests on adhesion, hardness etc. Number of samples and frequency of selection should be set by the consultant.



#### **e. Quality Control Procedures for the Finishing**

1. Visual inspection and sampling of finished parts / items must be made systematically.
2. Visual inspection and checking for the specifications, sizes colors, thickness of coating, etc. of the finished parts / items must be made. See to it that all required specifications are properly achieved.
3. Any finished parts / items which do not conform to the required specifications must be returned to production for represses.
4. The client's authorized representative must be ask to inspect, check and clear the finished parts / items before packing and shipping takes place.

#### **f. Quality Control Procedures for the Assembly, Packing, Storage & Shipping**

1. Assembling and packing of finished products must be made in accordance with customer's instructions and MFF Standards.
2. Unless otherwise indicated, individual packing and storing must be made in boxes, cartons and plastic bags and all items securely sealed. Bulk packing is not allowed unless requested by customer.
3. In packing, storing and shipping, see to it that all parts or component members are complete.
4. A quality controller for assembly, packing, storing and shipping, whose responsibility is mainly to check the accuracy of assembly, packing, storing and shipping, must see to it that goods or products are properly assembled, packed, stored and all individual component members are complete before closing and sealing each box and that the material is cleared for shipment. The controller is required to sign the shipping documents.
5. All components of each shipment / delivery are unitized and boxed and securely packed, strapped and covered. Marking of boxes or bundles of each shipment / delivery must be made according to customer's instructions.
6. Do not release any goods for shipment / delivery unless proper documentations (delivery receipt / loading manifest packing list, etc.) for shipment / delivery are completed and signed by the Finance Department.
7. For safety purposes and whenever necessary, containerized trucks leased from reputable transport companies must be used for shipment / delivery.



**IX. COPIES OF INDUSTRIAL LICENSE, TAX PAYMENT  
CERTIFICATE (ZAKAT), COMMERCIAL  
REGISTRATION & OTHER OFFICIAL DOCUMENTS**

**(PLEASE REFER TO OUR COMPANIES WEBSITE)**

**Here is the link:**[https://www.mffgroup.com/license/  
https://www.mffgroup.com/certifications-2/](https://www.mffgroup.com/license/https://www.mffgroup.com/certifications-2/)



**X. COPIES OF SAUDI ARAMCO AND SABIC  
ACCREDITATION DOCUMENTS**



Royal Commission for  
Jubail and Yanbu (RCJY)  
الهيئة العامة للمنطقة الاقتصادية لقربيل وبنبع

23/02/35

Supplier Approved

Dear shadman

You Email Is : [shadman@mffgroup.com](mailto:shadman@mffgroup.com)

Your information have been approved as Supplier on RCJ File Number : **RCJ000647**



أرامكو السعودية  
saudi aramco



Saudi Aramco E-Reference No. 0003411

## Registration Approval Letter

January 10, 2021

Attention : MOMAIZAH METAL FABRICATION FACTORY LLC. (MFF GROUP)

CR Number : 2050014455  
Country : Saudi Arabia

We are pleased to inform you that MOMAIZAH METAL FABRICATION FACTORY LLC. (MFF GROUP) is now registered in the Saudi Aramco Supplier Management System under Vendor Code No. 10012389, provided your company continues to meet all relevant Saudi Arabian and Saudi Aramco standards.

This registration, however, should not be construed as a commitment by Saudi Aramco to procure from you. Being registered as a supplier only grants your company the opportunity, along with other registered sources, to respond to requests for submitting proposals in accordance with Saudi Aramco's established policies and procedures. All procurement instruments including but not limited to service contracts, purchase agreements, or purchase orders will be issued based on the name and address included in your commercial registration (CR), as stated in your Supplier Registration.

Saudi Aramco wishes to remind you that being recognized as a supplier carries with it serious obligations and responsibilities to act in a legal and ethical manner. We wish to remind you of the Saudi Aramco Supplier Code of Conduct (SCOC) which you acknowledged. Failure to abide by the principles set forth in the SCOC can result in adverse actions being taken by Saudi Aramco against you including suspension of you as a supplier. Saudi Aramco also expects each of its suppliers to satisfy each of the requirements of any procurement instrument which might be placed and to act responsibly and reliably as a supply chain supplier.

Material Suppliers should apply for Saudi Aramco Supplier Portal access by forwarding a request to [portal-registration@aramco.com](mailto:portal-registration@aramco.com). The Supplier Portal is the main electronic business tool used between Saudi Aramco and its suppliers and serves to improve the flow and accuracy of key supply chain information.

For further information or assistance please contact the Saudi Aramco Supplier Help Desk by forwarding a request to [SupplierHelpDesk@aramco.com](mailto:SupplierHelpDesk@aramco.com) or via the unified call center +966 (13) 874-2222.

Moamar Khazal Al Usaimi, Supervisor  
Supplier Registration Unit  
Supplier Relationship Management Div

It is the responsibility of the supplier to update Saudi Aramco Supplier Registration Profile through Ariba for the following:

1. Change of Name / Commercial Registration Number / Address / Owner(s)
2. Any change of the supplier location
3. Discontinue supply of approved commodities (9COMs and 9CATS)

This is an electronically generated letter by Saudi Aramco. To verify Supplier approval status, please contact Supplier Help Desk at [supplierhelpdesk@aramco.com](mailto:supplierhelpdesk@aramco.com)





سابك  
للخدمات  
صناعات

## FAX MESSAGE

To : CHILDREN'S PRODUCTS & METAL FABRICATION FACTORY	Date : 28 September 2002
Attention : ENG. SHADMAN RASHIDI	Fax No. : 038121043
	Tel. No. : 03-812-1125
Subject : QUALIFICATION	Total No. Of Page/s : 1

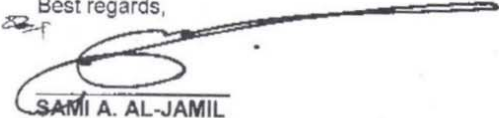
Dear Eng. Shadman:

We have completed our review and evaluation of your qualification request. We are pleased to report that you have been qualified under vendor # 102519.

Qualification means that you are eligible to receive requests for quotations and orders for the designated materials and/or services. However, there is no guarantee that you will receive any such requests or orders.

Thank you for your interest in being a supplier to SSL.

Best regards,

  
SAMI A. AL-JAMIL

Manager, Supplier Qualification and Development Department  
Supplier Management Division  
SABIC Services Limited (SSL)  
Tel. # : 966 (3) 345-27-81  
Fax # : 966 (3) 347-79-65  
E-mail : [JAMILSA@SABIC.COM](mailto:JAMILSA@SABIC.COM)

**Note:** For Supplier Information update, please contact the following:  
Supplier Qualification & Development Department - Supplier Management  
SABIC Services Limited (SSL)  
P.O. Box 11115, Jubail Industrial City 31961  
Kingdom of Saudi Arabia  
TEL: 00966-(3)-345-2813, 00966-(3)-345-2782  
FAX: 00966-(3)-347-7965

ملاحظة : لأي استفسار أو عند حدوث أي تغير في المعلومات الرجاء الاتصال على العنوان التالي :  
إدارة تأهيل وتطوير الموردين - الإدارة العامة لعلاقات الموردين - سابك للخدمات المحدودة  
صندوق بريد : 11115 مدينة الجبيل الصناعية : 31961  
المملكة العربية السعودية  
هاتف رقم : 00966-(3)-345-2782 / 00966-(3)-345-2813  
فاكس رقم : 00966-(3)-347-7965



سابك  
للخدمات  
سدايس  
SABIC  
Services

DATE : 21.07.2002

TO : Company Name : CHILDREN'S PRODUCTS & METAL FABRICATION FACTORY  
Attention : MR. SHADMAN RASHIDI

FAX NO. : 03-812-1043

SUBJECT : REGISTRATION NOTIFICATION

Dear Mr. RASHIDI,

We would like to thank you for your interest in being a supplier for SABIC Services Limited (SSL).

This is to acknowledge that your Registration Request and Documentation have been reviewed and accepted. SSL has Registered your Company and assigned SSL Vendor Number 102519 to you.

Please note that Registration doesn't mean you are qualified to provide products and/or services. Formal evaluation will be made to your Company to qualify you in future based on business need.

Your data will be kept in the **SSL-CPO Vendor Data Bank** and accessible by **CPO Buyers** who will work with **Supplier Qualification and Development Staff** should a need for your products/services arise. Until you are qualified, **Supplier Qualification and Development Staff** will be your point of contact for all matters.

Best regards,


  
SAMI A. AL-JAMIL

Manager, Supplier Qualification and Development Department  
Supplier Management Division  
SABIC Services Limited (SSL)  
Tel. # : 966 (3) 345-27-81  
Fax # : 966 (3) 347-79-65  
E-mail : JAMILSA@SABIC.COM

Supplier Qualification & Development Department  
TEL: 03-3452782/03-3452813 FAX : 03-3477965

إدارة تأهيل و تطوير الموردين  
هاتف رقم: 033452813- 033452782 فاكس رقم : 033477965



	SP.10.02 VENDOR MANAGEMENT	Rev:	01
	SP.10.02-F-03 VENDOR REGISTRATION LETTER	Date of Issue	15/11/2015
		Page Number	Page 1 of 1

Date: 11 October 2016

Vendor ID:	102906
Vendor Name :	CHILDREN'S PRODUCT & METAL FABRICATION FACTORY (MFF GROUP)
Telephone:	+966 13 812 1125
Fax:	+966 812 1043
Email ID:	<a href="mailto:info@mffgroup.com">info@mffgroup.com</a>
Contact Person/mobile:	Engr. Haitham Sanad

Dear Business Partner,

Please be informed that you have been qualified and registered with FARABI Petrochemicals to conduct business within our organization's policy. Qualification means that you are eligible to receive Request for Quotations (RFQ) and Purchase Orders (POs) for your designated area of business. However we are not giving any guarantee or commitment to receive such requests or orders.

We are implementing new management systems related to EHSS that will develop our process and products and increase the positive impact towards our society, business partners and customers. We strongly believe that we can effectively achieve our goals by working hand in hand with our business partners. Refer to our website for more information about EHSS Management Systems and our PO/Contract General Terms and Conditions. For more information about our EHSS Policy, please refer to our website [www.farabipc.com](http://www.farabipc.com).

Please note that you have to update your registration information/profile on annual basis.

Best Regards,



Sulaiman K. Al-Homaidan  
Procurement Manager

P.O. Box 11763, Jubail Industrial City 31961

Tel: +966 13 356 5091 Fax: +966 13 356 5008

Email: [proc-secretary@farabipc.com](mailto:proc-secretary@farabipc.com)



## **XI. Membership Bodies**

**Click this link for ISO certificate (2016 & 2023) :**  
**<https://www.mffgroup.com/certifications-2/>**



# CERTIFICATE

BQC CERTIFICATION BODY CERTIFIES THAT THE ORGANIZATION

## Momaizah Metal Fabrication Factory LLC. (MFF GROUP)

2nd Industrial City, Street no 77, P.O. Box 2263, Dammam 31451, Saudi Arabia

WITH SCOPE OF CERTIFICATION

**Design, Fabrication and Installation of Structural Steel, Play Ground Equipment,  
Laboratory Furniture & Similar Products Electroplating, Powder & PVC Coating.**

Has developed and implements a quality management system  
that fully meets the requirements of

### ISO 9001:2015

(Re)Certification audit: 15/01/2023    1st surveillance audit: \_\_/\_\_/\_\_    2nd surveillance audit: \_\_/\_\_/\_\_

The audit reports dates above are filled in annually after the successful completion of the surveillance audits and attest the continuous conformity of the certified organization to the above standard and the validation of the certificate for each designated period.

Certificate Number: 100CN1711944079-1

Initial Certification	07/03/2017	Certification cycle start	07/03/2023
Reissue	17/02/2023	Certification cycle expiry	06/03/2026

If the surveillance audits are not conducted annually, the certification of the Organization will be withdrawn and the certificate has to be returned, since it remains a property of BQC.

ACCREDITATION  
MARKS



THE INTERNATIONAL  
ACCREDITATION  
FORUM



MS Certification  
No. of Certificate 546  
HELLENIC  
ACCREDITATION  
SYSTEM SA



CERTIFICATION  
DEPARTMENT

Niki Panopoulou

BQC CERTIFICATION

BQC P.C. | Certification Body | 54, Ag. Dimitriou Av. GR7341, Agios Dimitrios, Athens | T. +30 211 2213726 | info@bqc.gr | www.bqc.gr





# CERTIFICATE

BQC CERTIFICATION BODY CERTIFIES THAT THE ORGANIZATION

## Momaizah Metal Fabrication Factory LLC. (MFF GROUP)

2nd Industrial City, Street no 77, P.O. Box 2263, Dammam 31451, Saudi Arabia

WITH SCOPE OF CERTIFICATION

**Design, Fabrication and Installation of Structural Steel, Play Ground Equipment,  
Laboratory Furniture & Similar Products Electroplating, Powder & PVC Coating**

Has developed and implements an occupational health and safety management system  
that fully meets the requirements of

### ISO 45001:2018

Recertification audit: 15/01/2023      1st surveillance audit: \_\_/\_\_/\_\_      2nd surveillance audit: \_\_/\_\_/\_\_

The audit reports dates above are filled in annually after the successful completion of the surveillance audits and attest the continuous conformity of the certified organization to the above standard and the validation of the certificate for each designated period.

Certificate Number: 1600CN20015WW1177

Initial Certification	27/03/2020	Certification cycle start	27/03/2023
Reissue	20/02/2023	Certification cycle expiry	26/03/2026

If the surveillance audits are not conducted annually, the certification of the Organization will be withdrawn and the certificate has to be returned, since it remains a property of BQC.



CERTIFICATION  
DEPARTMENT

Niki Panopoulou

BQC CERTIFICATION

BQC P.C. | Certification Body | 54, Ag. Dimitriou Av., GR17341, Agios Dimitrios, Athens | T. +30 211 2213726 | info@bqc.gr | www.bqc.gr



# Certificate of Registration

## ISO 13485:2016

This is to Certify that  
Medical Device Quality Management System of  
**MOMAIZAH METAL FABRICATION FACTORY  
LLC.(MFF GROUP)**

P.O BOX 2263, 2ND INDUSTRIAL CITY, STREET NO 77, DAMMAM 31451, SAUDI  
ARABIA

has been assessed and found to conform to the requirements of  
**ISO 13485:2016**  
for the following scope :

MANUFACTURING AND DISTRIBUTION OF ELECTRICAL HOSPITAL BEDS, ACCESSORIES  
AND SUPPORT SERVICES.

Certificate No	: 23EMLJ87	Issuance Date	: 16/11/2023
Initial Registration Date	: 16/11/2023		
Date of Expiry	: 15/11/2026		
1st Surv. Due	: 16/10/2024	2nd Surv. Due	: 16/10/2025

**Director**



**AQC GLOBAL LLC**

Head Office: Office No. 02, Ground Floor, Sharjah Media City, Sharjah, UAE. e-mail: [info@aqcworld.com](mailto:info@aqcworld.com).

\*Validity of the Certificate is subject to successful completion of surveillance audit on or before of due date. (in case surveillance audit is not allowed to be conducted, this certificate shall be suspended/withdrawn).

**Certificate Verification:** Please Re-check the validity of certificate at <http://www.aqcworld.com/activeclients.aspx> or [www.aqcworld.com](http://www.aqcworld.com) at Active Clients.  
Certificate is the property of AQC Global LLC and shall be returned immediately when demanded



## **XII. Certificate of Appreciation**





## saudi aramco expatriate schools

Central Office, Bldg. 224, Dhahran, Saudi Arabia 31311

February 7, 2019

Subject: MFF Letter of Appreciation

Shadman Rashid  
Chairman of the Board & GM  
Momaizah Metal Fabrication Factory

Dear Sir,

Saudi Aramco Expatriate Schools wanted to take a moment to thank you and your staff for the excellent work that you have provided for our schools over the last several years. Whether installing sports equipment in our gymnasiums, or outdoor sunshades and playground equipment, your craftsmanship and high level of expertise is very much appreciated.

SAES values your commitment to providing high quality playground equipment that is age-appropriate, durable, and provides the level of safety that we require for our children who access these playgrounds on a daily basis. MFF has been professional in their adhering to timelines and schedules, following agreed to Scopes of Work, as well as in your timely communication.

On behalf of Saudi Aramco Expatriate Schools I would like to thank you for the wonderful work that you have provided to us. The outdoor play areas that you have installed across our school district have had an extremely positive impact on our schools and our communities.

Best Regards,

Craig D. Andrews  
SAES Facilities Management Group  
877-1080



فرع شركة أرابتك للإنشاءات  
Arabtec Construction LLC-Branch

February 13, 2019

M/s CHILDRENS PRODUCT'S AND METAL FABRICATION FACTORY  
Dammam 2<sup>nd</sup> Industrial City, Kingdom of Saudi Arabia  
P.O BOX 2263

### CERTIFICATE OF APPRECIATION

To whom it may concern,

This certificate is given to **Childrens Product's and Metal Fabrication Factory** in Recognition of Outstanding Performance and Commitment in fulfilling the project works completion of **Play Equipment & Shade Works (Area 1,2,3,4 &5)** for Expand Dhahran Residential Community Project Package 5.

Issued on 13<sup>th</sup> of February 2019 at Dhahran, Kingdom of Saudi Arabia.

FOR AND ON BEHALF OF  
ARABTEC CONSTRUCTION LLC – SAUDI BRANCH





### **XIII. Machinery & Equipment**



## Machines & Equipment



### **LASER MACHINE:**

Make:  
SALVAGNINI  
Model: L3-30  
Country: ITALY

### **Smart Tube CNC Fiber Laser Cutting Machine:**

Make: HG-Star Smart  
Model: Smart Tube6035  
Country: China  
Capacity: 20mm to 230mm x 6000mm



**CNC Pipetube Bending Machine:**

Make: Hanjie Machinery Co. LTD

Model: HC-650R2-4SM

Country: China

Power Source: 380V/60Hz

Max Capacity : 5000 kg

**CNC Bending Cell**

Make: Prima Power

Model: BCe4 Series 2

Country: Italy

Capacity: Mild Steel (3mm  
(Thick

Stainless Steel (2mm  
thick)

**Water Jet Cutting  
Machine:**

Make: SIGMA CUT

Model: Creative – A316

Country: UAE

Capacity: Mild Steel  
(200mm Thick)

Stainless Steel (150mm  
Thick)





	<p><b>CNC Turret Punch:</b></p> <p>Make: TAILIFT  Model: HP 1500  Country: Taiwan  Capacity: 1500x3000x7mm</p>
	<p><b>CNC Press Brake:</b></p> <p>Make: Yawei Machine Tools  Model: PBB-110/3100  Country: China  Capacity: Maxforce – 1100KN  Max Bending Length 3100 MM</p>
	<p><b>Handheld Laser Welding Machine</b></p> <p>Make: LYUSTEC  Model: Fast Welder W1500  Country: China  Power Source : 220V/60Hz  Laser Power : 1500W</p>
	<p><b>IRON WORKER:</b></p> <p>Make: SUNRISE  Model: IW – 80S  Country: Taiwan  Capacity: 80 Tons  (Punching – Shearing – Angle Cutting – Rod Cutting)</p>



	<p><b>IRON WORKER:</b></p> <p>Make: SAHINLER Model: HK M85 Country: Turkey Capacity: 80 Tons (Punching –Shearing – Angle Cutting – Rod Cutting)</p>
	<p><b>PIPE ROLLER:</b></p> <p>Make: BERLIK Model: PBH-8 Country: Turkey Capacity: Pipe: Ø100 x 2 Rod: Ø50 Angle: 80x80x8</p>
	<p><b>PIPE ROLLER:</b></p> <p>Make: BERLIK Model: PBM-30 Country: Turkey Capacity: Pipe: Ø50 x 2 Rod: Ø28 Angle: 40x40x5</p>
	<p><b>SHEET ROLLER:</b></p> <p>Make: SAHINLER Model: MRMS3050 Country: Turkey</p>



**POWDER COATING  
SYSTEM:**

Make: WAGNER  
Model: EPG 2020L  
Country: Germany  
Capacity: Conveyer  
Length = 65 meters





1. **EMMEGI** ITALY  
Double Head Machine  
MODEL CLASSIC MAGIC



2. **MEPAL** ITALY  
SINGLE HEAD CUTTING OFF MACHINE  
MODEL RETTA



**3. SAHINLER TURKEY**  
Hydraulic Pipe Bending Machine  
Model HPK 60



**4. GMC ITALY**  
Manual vertical Panel Saw with Moving Frame-aluminum  
Model GMC 400



1. **SCM – MORBIDELLI** **ITALY**  
CNC Nesting Machining Centres for drilling and routing  
MODEL- morbidelli n100



Machining centre designed and engineered for machining wood, plastics and non-ferrous metals. Due to the unique design and PRO-SPACE safety systems, it requires less floor space and can be operated from all sides for material handling of smaller components

3. **EMMEGI** **ITALY**  
Copy milling machine  
Model COPIA 310





### ELUMATEC – mgs 245/00 mitre saw



This machine also follows the principle of cutting from underneath. The patented saw arm suspension creates a cutting pressure towards the back fence which provides safe clamping of the workpiece. There is also free access for loading and unloading of profiles and automatically opens the safety of Hood.

Serial No : 2450030325

### ELUMATEC – ep124 corner crimper



This machine is used for crimping of large dimensioned profiles to the highest quality standards. Easy adjustment and operation, short changeover times due to special blade changing system, special support head allows crimping of frames with in an inside dimension from 150mm.

Serial No : 1240024714/ 15 – 2 Nos.



#### **XIV – Major Laboratory projects**

##### **Laboratory Furniture and Fume Hood:**

- **Alshaya (SWCC)**
- **Saudi German Hospital**
- **SABIC R&T, Riyadh**
- **Saudi Mix Dammam**
- **SADIP (AMIAANTIT)**
- **Ministry of Agriculture Al – Ohadieh Dammam**
- **MOI Ministry of Interior, Department of Forensic Evidence, Madina**
- **MOI Ministry of Interior, Department of Forensic Evidence, Al Jouf**
- **MOI Ministry of Interior, Department of Forensic Evidence, Makkah**
- **MOI Ministry of Interior, Department of Forensic Evidence, Dammam**
- **Metallography Lab, Hadeed (SABIC)**
- **Core Drilling Lab, Saudi Aramco**
- **Oil Analysis Lab, Hadeed (SABIC)**
- **DRA Lab, Abdel Had A. Al-Qahtani & Son**
- **Group 5 Pipe Co, Dammam**
- **Shaqra University (Shaqra, Quaiya, Wadmi**
- **SABIC Yanpet Yanbu**
- **COCA – COLA Bahrain**
- **Regional Laboratory for COVID-19 (RIYADH)**
- **Regional Laboratory for COVID-19 (ABHA)**
- **Regional Laboratory for COVID-19 (MAKKAH)**
- **SWCC Al-Khobar Plant**
- **Tenaris Saudi Steel Pipe**



## **Clinical and Medication Case Work**

- **MOUWASAT HOSPITAL Al – Khobar**
- **FAAS AL HAFER DENTAL QURAYAT**

## **Educational Laboratory**

- **Rowwad Al Salam Schools**
- **Al tarbia al ahlyia school –Asasyah**
- **Al Bassam School, Al Khobar**
- **International Program School (Al Suwiket)**



# **Laboratory Furniture and Fume hoods**





**Acciona Agua – Supply and Installation of Laboratory Casework at SWCC Al – Khobar Plant**









## **Tenaris Saudi Steel Pipe – Supply and Installation of Stainless-Steel Laboratory Furniture Including Fume Hood**







**Almajal Alarabi Construction** – Supply and Installation of  
Laboratory Working Table for Covid – 19 @ Riyadh









**A.S / Alsayed and Partners – Supply and Installation of  
Laboratory Working Table for Covid – 19 @ ABHA**







**Seder Construction Comp. – Supply and Installation of Laboratory Working Table for Covid – 19 @ Makkah**









**Alshaya (SWCC) - Supply and Installation of Bench for Saline Water**  
**PO # 4500055945**











**Saudi German Hospital - Supply & Installation of Lab Furniture**  
**PO# 8891**









**Sabic R&T, Riyadh - Supply & Install Lab Furniture & Walk in Fumehood for Fertilizer Plant  
Ethoxilate Lab  
PO # 4501266180 and PO # 4501002299**



















**Saudi Mix Dammam:** Supply and Installation of Laboratory Workbench and Fumehoods.









**SADIP (AMIAANTIT) - Supply & Install Lab Furniture**  
**PO # 4500176146**









**Ministry of Agriculture Al – Ohadieh Dammam:** Supply and Installation of Laboratory Work bench.













**MOI Ministry of Interior, Department of Forensic Evidence, Madina - Supply & Install  
Laboratory Furniture & Fumehoods  
PO # 1430/1429/18**







**MOI Ministry of Interior, Department of Forensic Evidence, Al Jouf - Supply & Install  
Laboratory Furniture & Fumehoods  
PO # 1430/1429/188**









**MOI Ministry of Interior, Department of Forensic Evidence, Makkah - Supply & Install  
Laboratory Furniture & Fumehoods  
PO # 386/15, 8509/37**















**MOI Ministry of Interior, Department of Forensic Evidence, Dammam - Supply & Install  
Laboratory Furniture & Fumehoods  
PO # 4839**









**Metallography Lab, Hadeed (Sabic) - Supply & Install Laboratory Furniture**  
**PO # 4500626979**





**Core Drilling Lab, Saudi Aramco - Supply & Install Laboratory Furniture**  
**PO # 047208**







**Oil Analysis Lab, Hadeed (Sabic) - Supply & Install Laboratory Furniture**  
**PO # 4500610599**





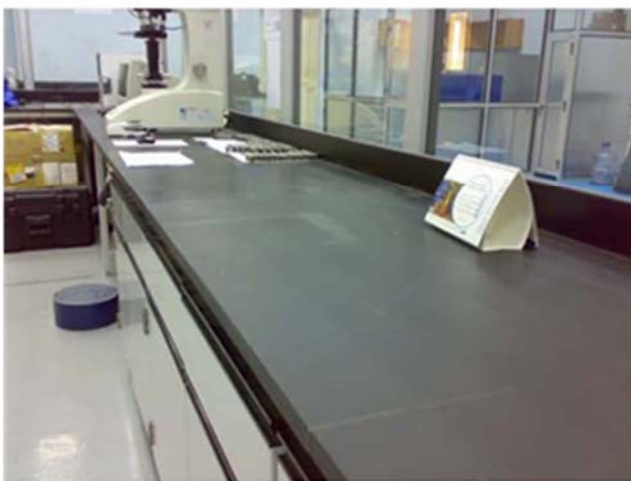
**DRA Lab, Abdel Had A. Al-Qahtani & Son - Supply & Install Laboratory Furniture and Fumehood**  
**PO # PFC-DRA-100**







**Group 5 Pipe Co, Dammam - Supply & Install Laboratory Furniture**  
**PO # 1234**





**Shaqra University (Shaqra, Quaiya, Wadmi) - Supply & Install Laboratory Furniture & Fume hoods**

**PO # 002/QT/Satec/10**









**SABIC YANPET – FUME HOOD REPLACEMENT  
PO 4300146210**















**COCA – COLA (BAHRAIN) – LABORATORY FURNITURES AND FUMEHOOD**  
**PO 4500141502**









# **Clinical and Medication Casework**



## MOUWASAT HOSPITAL Al - Khobar - Supply & Installation of Lab Furniture























**FAAS AL HAFER QURAYAT - Supply & Installation of Lab Furniture**













# **Educational Laboratory**



**INTERNATIONAL PROGRAM SCHOOL (AL SUWAIKET GROUP)**  
Supply & Installation of Lab Furniture



















**Rowwad Al Salam Schools - Supply & Installation of 3 Laboratories Furniture's (Physics,  
Chemistry and Biology  
PO # MFF05022018**

















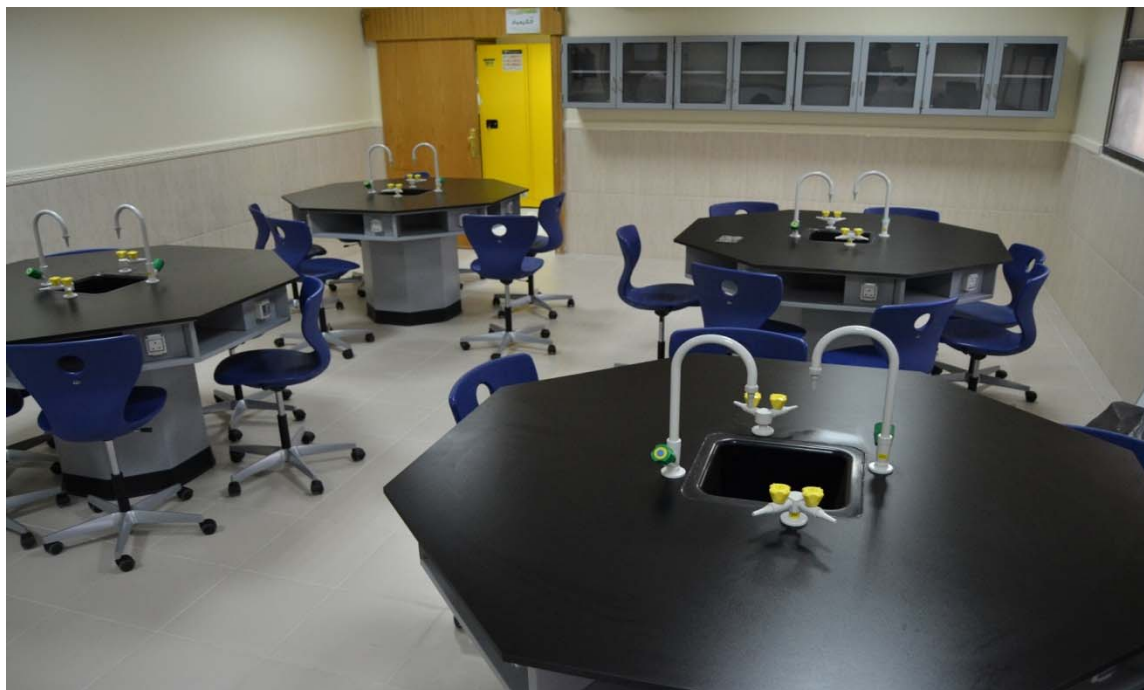








**Al tarbia al ahlyia school –Asasyah - Supply & Install Laboratory Furniture**

























**Al Bassam School, Al Khobar - Supply & Install Laboratory Furniture and Fumehood**  
**PO # 001-5/QT/Al Bassam/10**

